



New Jersey Department of Environmental Protection
NOTICE OF VACANCY
(Filling of this position is contingent upon further approval process)
Posting Number: NHRDFW-2022-1H

() DIVISION/PROGRAM () DEPARTMENT () NJ STATE EMPLOYEES (X) GENERAL PUBLIC

<u>TITLE:</u> Technician, Fish Game and Wildlife (Hourly)	<u>SALARY:</u> \$16.00/hour
<u>OPENING DATE:</u> February 17, 2022	<u>CLOSING DATE:</u> March 4, 2022
<u>EXISTING VACANCIES:</u> Two (2)	<u>WORKWEEK:</u> Flexible

PROGRAM/LOCATION: DEPARTMENT OF ENVIRONMENTAL PROTECTION
Natural and Historic Resources
Fish and Wildlife
Bureau of Marine Fisheries
Nacote Creek Research Station
360 N. New York Road
Galloway, NJ 08205

SCOPE OF ELIGIBILITY: Open to applicants who meet the requirements below.

DESCRIPTION: Under the general supervision of a Supervising Biologist or others supervisory officer in the Department of Environmental Protection, assists with difficult, technical work involved in the collection and processing of samples and of data associated with fish and wildlife research and management both in the lab and field; may perform a variety of assignments at one or more field stations and various locations; does other related duties.

These positions require working at the Nacote Creek Research Station on office days, in addition to working outdoors on field days. Office hours are generally 8:30am to 4:30pm (Monday – Friday). Field days are generally 6:30am to 4:30pm (Monday – Friday) with variable weekend hours for fishing tournaments.

Maximum number of work hours allowed per fiscal year is 900. The number of hours worked each week are flexible and will depend on project needs.

Health benefits are not included.

POSITION 1

Specific to Position: Assist with field and data processing duties of fishery research projects conducted by the NJ Bureau of Marine Fisheries. Primary responsibility will be assisting in the administration of the Striped Bass Bonus Program. This includes data processing and issuing permits. Additional responsibilities will include weekend field sampling at fishing tournaments throughout the state. Must be able to identify various marine and estuarine finfish species. Appointee will be required to possess basic computer skills including experience with Microsoft Office (Word, Excel, & Access).

Preferred Skill Set: College graduate or student working towards a degree in marine science, natural resource management, environmental studies, or related field preferred. Organizational skills are necessary to process thousands of applications and permits.

POSITION 2

Specific to Position: Assist with field and data processing duties of fishery research projects conducted by the NJ Bureau of Marine Fisheries, specifically the Bureau’s striped bass tagging survey. This includes working aboard small boats, setting nets, tagging, quantifying, and measuring the catch; recording catch and other pertinent data in the field in addition to measuring basic water quality parameters utilizing proper instrumentation; responsible for maintenance of buildings, grounds, vehicles, boats, trailers and equipment. Additional responsibilities will include weekend field sampling at fishing tournaments throughout the state. Appointee will be required to possess basic computer skills including experience with Microsoft Office (Word, Excel, & Access).

Preferred Skill Set: College graduate, with ability to identify various marine and estuarine finfish species. A NJ Boating Safety Certificate is preferred.

REQUIREMENTS:

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey.

RESIDENCY: All persons newly hired on or after September 1, 2011 have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey subject to the provisions of N.J.S.A. 52:14-7 (L.2011, Chapter 70), also known as the “New Jersey First Act”.

AUTHORIZATION TO WORK: Selected candidates must be authorized to work in the United States per the Department of Homeland Security, United States Citizenship and Immigration Services Regulations. **NOTE:** The State of New Jersey does not provide sponsorship for citizenship to the United States.

NOTE: Interviews will be granted based on the cover letter, resume and credentials submitted in response to this notice. Applicants may be required to provide a copy of their transcripts at time of interview.

Per Executive Order 253, all State employees are required to be fully vaccinated or undergo weekly testing. Please do not submit proof of vaccination at this time; instructions will be provided if an offer of employment results from this NOV.

To qualify for New Jersey Veterans Preference/status, you must establish Veterans Preference through the Department of Military and Veterans' Affairs. Please submit proof of your Veterans Preference along with your resume as indicated below. For more information, please visit <https://www.nj.gov/military/veterans/services/civil-service-preference/>

SUBMIT LETTER OF INTEREST, RESUME AND E-MAIL ADDRESS BY 4:00 PM ON THE CLOSING DATE TO:

Brendan Harrison
Marine Fisheries Administration
Nacote Creek Research Station
P.O. Box 418
Port Republic, NJ 08241
or
brendan.harrison@dep.nj.gov
Please include the title and posting # of this Notice of Vacancy in the subject line of your e-mail.

POSTING AUTHORIZED BY: Phiroza Stoneback, Manager
Division of Human Resources

**Accommodations will be made for qualified applicants or employees with disabilities
New Jersey Department of Environmental Protection is an Equal Opportunity Employer**